

TERRADISE COMPUTER SYSTEMS, INC.

TerraPro Professional Funeral Home Software

TECHNICAL MANUAL

Insider tips on the inner workings of TerraPro Software



PROFESSIONAL FUNERAL HOME SOFTWARE

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Background

TerraPro Professional Funeral Home Software is a custom application written specifically for Funeral Homes, Crematories and Pet Crematories.

TerraPro is the result of over 30 years of constant change of an evolving software program. Donald Good of Elden Good Funeral Home in Hyde Park, Cincinnati provided the impetus for writing the program. The first iterations (1983-86) were called TerraForms, written in MBASIC on an Osborne Computer. The program did little more than collect data and print it out on pre-printed forms. In 1987, the program was translated into foxBASE. The release of FoxPro in 1989 meant that we moved into that format, which was then a DOS-based program. The program went stagnant from 1995-2000 when David Haldeman was employed at Link Marketing/DirectSite. In 2000, the program was converted to FoxPro 6.0 for Windows and adapted the convention of version numbers following the FoxPro version. The current version of FoxPro (9.0) will be the last from Microsoft, although an open source compatible version will likely take over when Microsoft ends support on December 31, 2015. However, the program will continue to function indefinitely on both 32-bit and 64-bit systems. There is no MacIntosh version available, though a Windows emulator will run TerraPro seamlessly on a Mac box.

Help in converting from MBASIC to foxBASE came from Steve Schaefer and Jerry Koch, both of whom contributed various User Defined Functions (UDFs) still used in TerraPro. Other than that, the sole author is David Haldeman.

Environment and Requirements

Program

TerraPro is a self-contained Executable program that runs on Windows PCs from Windows 98 through the newest desktop and server versions. It is NOT a web app. There are no minimum requirements but the program typically takes only 100 MB for installation and about 100 MB per 1000 cases. Our largest installations run from 1 ½ to 2 Gb of program, data and picture files.

Therefore, any modern (built within the last 5 years) will easily and quickly run TerraPro.

Peer-to-Peer Network

On a local area network, all computers must be in same workgroup as TerraPro. On the computer where TerraPro is installed, the TerraPro folder (typically C:\TerraPro, but can be on any sharable drive or a NAS) is first shared so that Everyone has Read/Write privileges. (Administrators may feel safer to specifically grant individual users Read/Write if desired.)

Next the TerraPro folder is mapped as Drive T: (or other drive letter if T: is already in use) Each computer on the network then maps its drive T: to the shared TerraPro folder.

Then a shortcut is placed on the desktop which starts the TerraPro.exe program from the T: drive.

Server Installation

TerraPro works great in a server environment. In this case, the TerraPro folder resides on the server, and is accessed the same way as the Peer-to-Peer setup.

Remote Desktop

For the fastest and most reliable installation on a multi-user system with a server, it is best to setup each user with their own Remote Desktop Connection to the server install. This prevents some data loss errors we have seen over local area networks with many users.

Cloud Server

Really no different than a local server, except the server is accessed over the internet using a static IP address.

TerraPro has been shown to work very successfully with Amazon Web Services ECS platform and the WIZMO cloud servers. TerraPro recommends WIZMO to assure data backup, redundant hard drives and security. Current costs are \$22 per user per month with a 50 user minimum. TerraPro charges clients \$125 per month plus \$25 per month per user.

SYSLOC.MEM

For legacy reasons, when first starting, TerraPro looks for a file called SYSLOC.MEM which stores the location of SYSDATA.DBF, the table containing all the company (branch) names and addresses as well as other setup information.

If SYSLOC.MEM does not exist, or points to a non-existent drive and folder, the program stops and asks where SYSDATA.DBF might be found. Since TerraPro.exe starts in the folder designated in the desktop shortcut, this should not be necessary, and in some cases where users are using both LAN and Remote Desktop to access the program, it can cause the message to come up whenever TerraPro is started. However, as stated, for legacy reasons, this “feature” is still present in the latest versions of TerraPro.

To avoid problems like this on a system that uses both LAN mappings and Remote Desktop, make sure that remote desktop users have the same drive mappings available as the LAN users.

Programmer's Notes

Data Dictionary

TerraPro was written before the advent of the Database Container in FoxPro; therefore it does not use the DBC, but sets up relations between the free tables listed in TPDATA.DBF

The file TPDATA.DBF and its associated memo file TPDATA.FPT contain the names of the fields in each table, the type of data stored in the field, the length allowed, and a verbose description of the field.

Relations between tables are set when files are opened for a given company, in the TPPROC.PRG. Occasionally, relations may be added by parts of the program or by user-customizable reports and forms.

Because TerraPro was written to be a module of the SBT Accounting Software, popular in the 1990's because of the availability of the FoxPro source code which could be modified by the end user, it uses certain conventions established by SBT, including the naming of tables. Each table has a 6 character name and a 2 character number (01, 02, 03, ...99 with possibility of AA-ZZ also). For example, the case data file for company one is named TPCASE01.DBF. This allows the same program to handle hundreds of branches. In practice, a funeral home with 5 branches might use 01-10, one set for At Need and one for Preneed data kept in separate files.

The TPDATA.DBF file is consulted when a company is selected from the opening screen (frmLogIn.SCX – called from TP.PRG) At that time, the 2 digit company number is added to the file name root, and an alias defined in the TPDATA.Dbf_Alias field is used as the file reference throughout the program. For example, TPCASE becomes TPCASE01 when company 01 is selected, and given an alias of CASES. Any field within the CASES table can be referenced like this: CASES.First for the first name of the deceased.

If a new table is added to TPDATA.DBF, then `dbname(31), tablealias(31), hasindex(31)` arrays will have to be re-initialized in TP.PRG at bottom.

See Appendix A for reference of fields as described in TPDATA.DBF

Reports and Forms

The original purpose of TerraPro was to allow the funeral home to print the same vital statistics data on the many different forms which various agencies of government required. (Death Certificate, Social Security Form, Veterans Benefits Forms, Cemetery Forms, Internal Data Sheets, Accounting Documents, etc.)

Usually, a *form* pulls data from one or more files for a single case, whereas a *report* lists information from several cases. This rule is sometimes broken in TerraPro, and some forms end up in the reports menu. However, there are no known examples of reports being in the forms list.

This is because of the nature of the forms printing process and that of the reports printing process. Both use the FoxPro Report Generator, and both can use “stored procedures” (in this case, the procedure is a list of FoxPro commands stored in a memo field in the TPFORM.DBF or TPREPT.DBF. We have programmed a routine to read those lines of code and execute them, thereby allowing the user (or TerraPro programmers) to “create” their own custom reports. In practice, only about 5% of the users have ventured into this area, but with some instruction, others could be encouraged to do so.

The above paragraph explains one of the most powerful features of TerraPro, one that distinguishes it from the competition, and makes maintaining the basic program much easier. When a customer requires a special form, it is not necessary to change the program itself, but merely to add the report to the existing table of forms, and add the code necessary to run the report. (Including the ability to use SQL statements to gather data from the various TerraPro tables for use on the form or report)

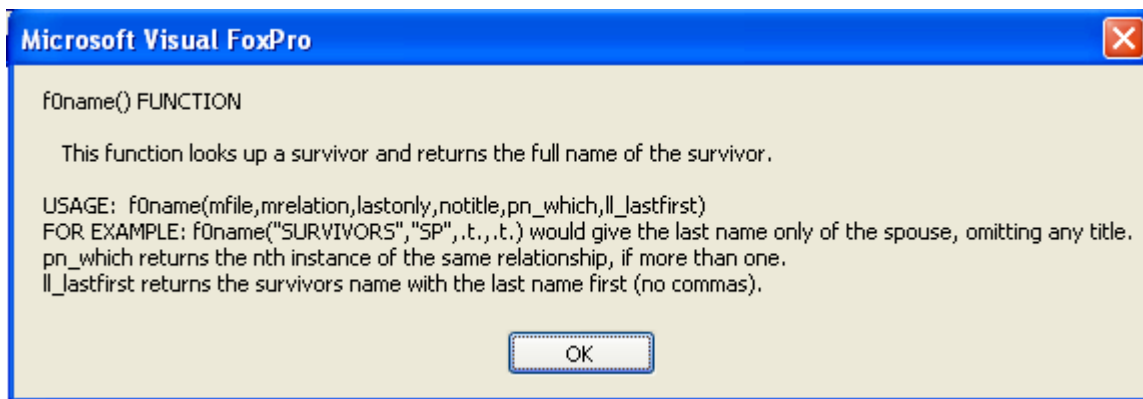
Refer to the chapter called *Modifying Forms, Reports and Cards* in the TerraPro Manual (available at <http://www.terradise.net/download/> under the name 3TerraPro Manual.doc.

TerraPro User-Defined Functions

All Functions are defined in the TPPROC.PRG, the procedure file for TerraPro, called in TP.PRG with SET PROCEDURE TO TPPROC

Each function starts with the two letter convention “f0”, derived from the user-defined functions in the old SBT Accounting Software. The function name should be descriptive of what it does. For example: f0name(“SURVIVORS”, “SP”) returns the name of the Spouse. (The two parameters point to the ALIASed survivor table (TPSURVnn.DBF, where nn is the company or branch number), and the record with the Relation code “SP”). The function builds the complete name from the first, middle and last names. Suffixes such as Jr. or Sr. are part of the last name field and are not stored in separate fields.

To determine the workings of a function and the use of parameters for that function, call the function with a “?” as the first parameter. For example, f0name(“?”) will bring up the following:



Use this trick when designing forms to become aware of how to use a given function.

Here is an alphabetical listing of all TerraPro functions:

```
FUNCTION AccntType from TPQBACCOUNTQUERY.PRG
FUNCTION ADD from SPELLER.PRG
FUNCTION addmonth from TPPROC.PRG
FUNCTION ADDPICT from FILELIST.PRG
FUNCTION Addtoreplist from SPELLER.PRG
FUNCTION addyear from TPPROC.PRG
FUNCTION BILLHEAD from BILLBARK.PRG
FUNCTION BILLHEAD from BILLHEAD.PRG
FUNCTION BLUEVALUE from TPPROC.PRG
FUNCTION buf2dword(lcBuffer) from TPPROC.PRG
FUNCTION buf2word(lcBuffer) from TPPROC.PRG
FUNCTION CLEANTIME from TPPROC.PRG
FUNCTION decode from DD2VTP.PRG
FUNCTION decode from DD2VTP2.PRG
FUNCTION dobase64encode(tcinfile) from TPEMAIL.PRG
FUNCTION empty from SYSMULT.PRG
FUNCTION ENGLISH from ENGLISH.PRG
FUNCTION ErrHandler from TPQBADDINVOICE.PRG
FUNCTION ErrHandler from TPQBADDMISCRECEIPT.PRG
FUNCTION ErrHandler from TPQBADDPAYMENT.PRG
FUNCTION f0address from TPSCHED.PRG
FUNCTION f0alpha from TPFTP.PRG
FUNCTION f0calprg from SYSMULT.PRG
FUNCTION f0checkword from TSPPELL.PRG
FUNCTION f0chgdtc from SYSMULT.PRG
FUNCTION f0chkfl from SYSMULT.PRG
FUNCTION f0chkins from SBT7.PRG
FUNCTION f0chksys from SBT7.PRG
FUNCTION f0city from TPSCHED.PRG
FUNCTION f0cost from TPPROC.PRG
FUNCTION f0county from TPSCHED.PRG
FUNCTION f0csz from TPSCHED.PRG
FUNCTION f0custno from TERAPROC.PRG
FUNCTION f0dialog from SYSMULT.PRG
FUNCTION f0extlin from SYSMULT.PRG
FUNCTION f0extln3 from SYSMULT.PRG
FUNCTION f0extln3 from TPOST.PRG
FUNCTION f0fdate from TERAPROC.PRG
FUNCTION f0fmtbar from SYSMULT.PRG
FUNCTION f0longdate from TPSCHED.PRG
FUNCTION f0lot from TPPROC.PRG
FUNCTION f0memo from MRGTEST.PRG
FUNCTION f0mnutst from SYSMULT.PRG
FUNCTION f0name from TPSCHED.PRG
FUNCTION f0numtax from SYSMULT.PRG
FUNCTION f0Ordinal from TPPROC.PRG
FUNCTION f0phone from TERAPROC.PRG
FUNCTION f0phone from TPSCHED.PRG
FUNCTION f0relcode from FM2VTP.PRG
FUNCTION f0relcode from MW2VTP.PRG
FUNCTION f0relcode from MWP2VTP.PRG
FUNCTION f0selco from SYSMULT.PRG
FUNCTION f0setapp from SYSMULT.PRG
FUNCTION f0setcmp from SYSMULT.PRG
FUNCTION f0setsys from SBT7.PRG
FUNCTION f0setsys from SYSMULT.PRG
FUNCTION f0SHORTDATE from TPSCHED.PRG
FUNCTION f0softsk from SYSMULT.PRG
FUNCTION f0state from TPSCHED.PRG
FUNCTION f0sydver from SBT7.PRG
FUNCTION f0taxval from SYSMULT.PRG
FUNCTION f0upload from TPPROC.PRG
FUNCTION f0vetservice from TPSCHED.PRG
FUNCTION f0wkdays from SYSMULT.PRG
FUNCTION f0wkmonth from SYSMULT.PRG
FUNCTION f0zip from TPSCHED.PRG
FUNCTION FDOM from TPPROC.PRG
FUNCTION FILELIST from FILELIST.PRG
FUNCTION GetBillItem from TPPROC.PRG
FUNCTION getbranch from DDVETS.PRG
FUNCTION GETBRANCH from FM2VTP.PRG
FUNCTION GETBRANCH from GETBRANCH-VORHIS.PRG
```

FUNCTION GETBRANCH from GETBRANCH.PRG
 FUNCTION GETBRANCH from GETBRANCHFOX.PRG
 FUNCTION GETCASKET from FM2VTP.PRG
 FUNCTION GETCASKET from MW2VTP.PRG
 FUNCTION GETCASKET from MWP2VTP.PRG
 Function GetDateTime(tcFileTime, tnOption) from CREATEDATE.PRG
 FUNCTION GETFIRST from TPPROC.PRG
 FUNCTION getftime from GETFTIME.PRG
 FUNCTION GetGoodRec from DDBILLS2VTP.PRG
 FUNCTION GETGOODREC from FM2VTP.PRG
 FUNCTION getgraveloc from FM2VTP.PRG
 FUNCTION getgraveloc from MW2VTP.PRG
 FUNCTION getgraveloc from MWP2VTP.PRG
 FUNCTION GETLAST from TPPROC.PRG
 FUNCTION Getlike from SPELLER.PRG
 FUNCTION GETLOC from TPPROC.PRG
 FUNCTION GetLongLatFromAddress(tcAddress, tcLongitude, tcLatitude)
 from LATLON.PRG
 FUNCTION GETMARITAL from FM2VTP.PRG
 FUNCTION GETMIDDLE from TPPROC.PRG
 FUNCTION getnewnum from FIXNUM.PRG
 FUNCTION GETPLACE from FM2VTP.PRG
 FUNCTION GETPLACE from MW2VTP.PRG
 FUNCTION GETRECEIPTNO from TPPROC.PRG
 FUNCTION GETSERV from FM2VTP.PRG
 FUNCTION getsmtpdatetime from TPEMAIL.PRG
 FUNCTION GETSTATE from FM2VTP.PRG
 FUNCTION GETTIME from FM2VTP.PRG
 FUNCTION GETTITLE from TPPROC.PRG
 FUNCTION getwar from DDVETS.PRG
 FUNCTION GETWORDCOUNT6 from TPPROC.PRG
 FUNCTION GREENVALUE from TPPROC.PRG
 FUNCTION GUIDGen from TPPROC.PRG
 FUNCTION HandleUnsafeChars(tcString) from LATLON.PRG
 FUNCTION hex2dec from GETFTIME.PRG
 FUNCTION igall from SPELLER.PRG
 FUNCTION image from IMAGEOLD (3).PRG
 Function ImageAlphaBlend(tcPictLeft, tcPictRight) from BLEND.PRG
 Function ImageAlphaBlend(tcPictLeft, tcPictRight) from TPPROC.PRG
 FUNCTION InputForm from TPPROC.PRG
 FUNCTION LDOM from TPPROC.PRG
 FUNCTION LogTime&& time entry into resource diary from TPPROC.PRG
 FUNCTION loguser from TPPROC.PRG
 FUNCTION LOOK UP from SPELLER.PRG
 FUNCTION l_pk1st from SYSTBLV.PRG
 FUNCTION l_selbch from GLUPDA.PRG
 FUNCTION navpanelistener from TPPROC.PRG
 FUNCTION NiceTime from TPPROC.PRG
 FUNCTION num2time from FM2VTP.PRG
 FUNCTION num2time from MW2VTP.PRG
 FUNCTION num2time from MWP2VTP.PRG
 FUNCTION OPENcCertifier from TPPROC.PRG
 FUNCTION OPENcClergy from TPPROC.PRG
 FUNCTION OPENcDEATHDATE from TPPROC.PRG
 FUNCTION OPENcEDUCATION from TPPROC.PRG
 FUNCTION OPENcEMBALMERS from TPPROC.PRG
 FUNCTION OPENcFILENAME from TPPROC.PRG
 FUNCTION OPENcFILENUMBER from TPPROC.PRG
 FUNCTION OPENcFUNERALDIRECTORS from TPPROC.PRG
 FUNCTION OPENcOrigin from TPPROC.PRG
 FUNCTION OPENcRACE from TPPROC.PRG
 FUNCTION OPENcREMOVERS from TPPROC.PRG
 FUNCTION OPENcTYPE from TPPROC.PRG
 FUNCTION openftp from TERRAPROTINY.PRG
 FUNCTION OPENFTP from TPPROC.PRG
 FUNCTION OutlookCalendar from TPPROC.PRG
 FUNCTION PROPERIZE from TPPROC.PRG
 FUNCTION readwrite(osock, cmgout, iexpectedcode) from TPEMAIL.PRG
 FUNCTION REDVALUE from TPPROC.PRG
 FUNCTION rep from SPELLER.PRG
 FUNCTION repall from SPELLER.PRG
 FUNCTION repltext from REPLTEXT.PRG
 FUNCTION repltext from SPELLER.PRG
 FUNCTION RGBConvert from TPPROC.PRG
 FUNCTION Rvtab from SPELLER.PRG
 FUNCTION sendemail (strfrom, emailto, strsubj, strmsg,
 strattachments, replyto) from TPEMAIL.PRG
 FUNCTION showcontext from SPELLER.PRG
 FUNCTION SPEDIT from SPELLER.PRG
 FUNCTION Str2Word from GETFTIME.PRG
 FUNCTION TRANDIRECTOR from MWP2VTP.PRG
 FUNCTION TRANPHONE from MWP2VTP.PRG
 FUNCTION undolast from SPELLER.PRG
 FUNCTION unencrypt from ENCREM.PRG
 FUNCTION unencrypt from ENCRYPT.PRG
 FUNCTION unencrypt from UNENCRYP.PRG
 FUNCTION UrlEncode(tcString, t1NoPlus) from LATLON.PRG
 FUNCTION used from SYSMULT.PRG
 Function Word2Num(tcBuffer) from CREATEDATE.PRG
 FUNCTION Wreplace from SPELLER.PRG
 function y2k from Y2K.PRG

Adding a New Company

1. TerraPro data files follow a numbering scheme to separate the data for various companies (branches of the same TerraPro Licensed Funeral Home) Typically, the At-Need company is company 01, Preneed is 02 and the sample data is company 99 The system-wide data files do not use the numbering scheme. When a company (branch) is chosen from the opening menu, the appropriate files are opened using alias names throughout the program. So TPCASE01.DBF or TPCASE99.DBF would be referred to as CASES, rather than the actual file name.
2. If a user opens a new branch or wishes to move data into an archive, it is necessary to create a new set of data files. This is done from the Utility/Setup Screen (version 9.11.13 or higher)
3. If the new branch will have a different name, a license for that branch will be needed. The fee for a branch license is \$500 and can be obtained from Terradise Computer Systems at www.terradyse.net
4. Once the setup has been used to copy an existing company, the user should quit TerraPro and restart to access the new company files, which have been created with no records, except a TEST case in the CASES file.

Re-Installing TerraPro on a New Computer

1. Copy the ENTIRE TerraPro folder from the old computer. Some older installations may have TerraPro in a folder named VTP (Visual TerraPro). If so, copy that folder but RENAME it to TerraPro to comply with current installation standards.
2. If necessary, copy the VFP*.dll files from an existing installation. This will allow TerraPro to be run without using an install program. These files can be found on the terradyse.net site under httpdocs\foxpro
3. If the computer has a scanner attached, install the EZTwain program. It is licensed from within TerraPro so you can ignore the 30-day trial notice after installation. This setup file can also be found in the httpdocs\foxpro folder on the terradyse.net site – filename EZTwainSetup.zip
4. Run the ZipActiveX.msi install program. This installs the zip creating program which TerraPro uses to make a local backup of the data (VTPBACKUP.EXE) in the same TerraPro folder as the program and data. If offsite backup is need, be sure this file gets backed up. The ZIPActiveX.msi installer can be found in the httpdocs\foxpro folder on the terradyse.net website.
5. Run the program called webapp.exe which installs a class library to handle the calendars on the Events screen in TerraPro. If this is not installed, an error will be generated when accessing the Events screen calendars.
6. The above extras can be found at <ftp://www.terradyse.net> login terradi2 password ivaloo229

Updates

Normally, a user can click the Check for Updates button on the left side menus in TerraPro. The user will be informed as to the status of updates, and given the option download the update. Once successfully downloaded, the TerraProUpdater.exe program can be run from the TerraPro folder to extract the files and delete the OKnn. Files in preparation for the update.

Error 120xx

Because of increased security found on many newer Windows 7 and 8.1 computers, the method of downloading updates may fail due to error 12002, 12003, 12029 and others. These indicate that the computer is trying to download a file and permission settings do not allow it.

The work-around is to download the update from the FTP site which can be found at <ftp://www.terradyne.net> login terradi2 password ivaloo229

The update is a self-extracting ZIP file and will have the naming convention of TPnnnnnn.EXE where nnnnnn is the version number.

Once downloaded, it should be moved to the TerraPro folder (usually C:\TerraPro or on networked systems Drive T: although some systems may use a different drive letter)

Make sure no one is in TerraPro and dbl-click the update file. Unzip all the files in it.

IMPORTANT!!! Now delete all OKnn. Files in the TerraPro folder. Deleting these tells the program in needs to validate and update the data tables to match the latest TPDATA.DBF data dictionary included in the update self-extracting ZIP.

IMPORTANT!! Open each installed company in TerraPro BEFORE letting anyone else into the system.

Random thoughts:

Websites of interest:

Terradise Computer Systems, Inc. website: <http://www.terrardise.net>

FoxPro History: <http://www.foxprohistory.org/home.htm>

HB2Web (host for Terradise.net and Votive Database) <http://www.hb2web.com>

Login for Votive (Online version of TerraPro) <http://spot.hb2spot.com/login.php>

FTP Site <ftp://www.terrardise.net> login terradi2 password ivaloo229

Microsoft Visual FoxPro online reference:

[https://msdn.microsoft.com/en-US/library/b660264t\(v=vs.80\).aspx](https://msdn.microsoft.com/en-US/library/b660264t(v=vs.80).aspx)

Fox User Websites

<http://foxite.com/> user blog

Google any error messages for further help

Appendix A

Checklist file structure

The checklist is a table which stores To Do tasks and completions, as well as descriptions of the tasks in memo fields.

The checklist has evolved into more than the original design allowed for. Therefore, the field names do not accurately reflect the data stored in each field. This is because the original specifications did not consider that each funeral home and each user within the funeral would want a custom checklist.

Because of this design, the field names can be confusing when trying to place data from the checklist onto various forms.

Two functions are used regarding data from the checklist:

f0checklist()

This function looks up a field in a checklist

USAGE: `f0checklist(mchecklist,mfield,nline)`

FOR EXAMPLE: `f0checklist("DEFAULT","NEWSOBITM",3)`

would give the third line of the memo field named NEWSOBITM.

If you omit the line number, it will return the entire memo field.

f0checklistupdate()

This function updates a field in a checklist.

USAGE: `f0checklist(mchecklist,mfield,nline)`

FOR EXAMPLE: `f0checklist("DEFAULT","NEWSOBITM",3)`

would give the third line of the memo field named NEWSOBITM

If you omit the line number, it will update the entire memo field.

Field Listings for each table in the TerraPro system

This is subject to change and is self-documented in the TPDATA.DBF and TPDATA.FPT table

(All field names subscribe to foxpro free table limitation of 10 character name length)

File Root **Alias** **Description** **Select Area**
TPCASE **CASES** **Case Information File** **1**

#	Field Name	Field Type	Max Length	Votive Name	Description
1	LAST	Character	20	LastName	Last name of deceased or Preneed subject
2	FIRST	Character	20	FirstName	First name of deceased or Preneed subject
3	MIDDLE	Character	20	MiddleName	Middle name of deceased or Preneed subject
4	MAIDEN	Character	20		If Sex = 'F', Maiden name of deceased or Preneed subject ELSE Wife's MaidenName
5	TITLE	Character	5	Title	(Mr. Mrs. Dr. etc)of deceased or Preneed subject - OPTIONAL
6	BIRTHDATE	Date	8	BirthDate	Birthdate mm/dd/yyyy format of deceased or Preneed subject
7	DEATHDATE	Date	8	DeathDate	Deathdate mm/dd/yyyy format of deceased (Blank for Preneed subject)
8	TIMEDeATH	Character	10		Time of death (free form) of deceased (Blank for Preneed subject)
9	BURIALDATE	Date	8		Burial Date mm/dd/yyyy format of deceased (Blank for Preneed subject)
10	SERVICDATE	Date	8		Service Date mm/dd/yyyy format of deceased (Blank for Preneed subject)
11	DAYMARRIED	Date	8		Date Married mm/dd/yyyy to most recent spouse
12	AGE	Numeric	3	Age	Age in Years - Calculated or Entered if birth and death dates unknown
13	HRSMIN	Character	8		If deceased is infant, how many hours and minutes did it live. (free form)
14	SEX	Character	1		Sex (M-F)
15	RACE	Character	50		Race per National Death Certificate Standards - see SYSTABL.DBF - Tblid - RACE
16	PLACDEATH	Character	30		Place death occurred - Legal Values: Inpatient,ER/Outpatient,DOA,Nursing Home,Residence,Hospice at Residence,Hospice,On Scene,Other (Specify)
17	CITYDEATH	Character	25		City of Death - (Blank for Preneed subject)
18	CNTYDEATH	Character	15		County of Death - (Blank for Preneed subject)
19	TWPDEATH	Character	40		Township of Death - (Blank for Preneed subject) - usually filled in for rural addresses only where not within city limits
20	YEARSNTY	Character	3		Years resided in County - (Blank for Preneed subject)
21	STATDEATH	Character	2		State of Death - (Blank for Preneed subject)
22	INSTITUTE	Character	40		Place of Death (Hospital Name, Nursing Home, Residence Address etc- (Blank for Preneed subject)
23	CAUSE	Character	100		Cause of Death - (Blank for Preneed subject)
24	AUTOPSY	Character	1		Autopsy Performed? Y/N
25	CITYBORN	Character	45	PlaceOfBirth	City of Birth
26	CNTYBORN	Character	25		County of Birth
27	STATBORN	Character	2		State of Birth
28	CITIZENSH	Character	15		Usually left blank for US Citizen
29	ORIGIN	Character	65		Blank unless Hispanic - or choose from SYSTABL.DBF - Tblid - ORIGIN
30	SSN	Character	11		Social Security Number in nnn-nn-nnnn format
31	ARMEDSERV	Character	1		Served in Armed Services Y/N
32	MARITAL	Character	13		Marital Status - Married,Never Married,Widowed,Divorced,Separated
33	OCCUPATION	Character	50		Occupation during most of life
34	BUSINESS	Character	50		Type of Business - NOT EMPLOYER'S NAME
35	EMPLOYER	Character	50		Employer's Name - optional
36	YEARSEMP	Character	2		Years employed in occupation named above (optional in most states)
37	INSIDE	Character	1		Did death occur within city limits of CITYDEATH field
38	CLERGY	Character	1		(Future use - Is family using clergy for service? Y/N)
39	CLERGY2	Character	1		(Future use - Is family using a second clergy for service? Y/N)
40	RELIGION	Character	35		What religion is subject - Christian, Jewish, Muslim, Buddhist, etc.
41	CHURCH	Character	45		What church did they belong to or attend - Actual church name
42	CERTIFIER	Character	1		Is there a certifier/physician Y/N
43	DISPOSAL	Character	18		Type of Disposition - Burial,Cremation,Donation,Entombment, Removal from State,Other (Specify)
44	INURNMENT	Character	254		If cremation DISPOSAL, place of InUrnmnt (Where is urn or cremains buried?)
45	CEMETERY	Character	50	Cemetery	Name of Cemetery used (or reserved for preneed)
46	LOCATION	Character	50		Location of Cemetery used - free form, City, StateZIP (or reserved for preneed)
47	CEMCOUNTY	Character	15		County of Cemetery used (or reserved for preneed)
48	LOTOWNER	Character	30		Lot Owner of Cemetery grave space used (or reserved for preneed)
LOT	Character	4		Lot Number used (or reserved for preneed)	
50	SECTION	Character	15		Section Number used (or reserved for preneed)
51	BLOCK	Character	15		Block Number used (or reserved for preneed)
52	GRAVE	Character	2		Grave Number used (or reserved for preneed)
53	MARKER	Character	1		Is there a marker in place on grave? Y/N
54	MAUSOLEUM	Character	50		If disposition in a mausoleum, name of mausoleum

55	EMBALMER	Character	2		2 Char code starting with E (E1,E2,E3...) of TPSTAF.DBF table of staff members
56	DIRECTOR	Character	2		2 Char code starting with F (F1,F2,F3...) of TPSTAF.DBF table of staff members
57	FILENUMBER	Character	10		File number of case - usually recommended to be YYYY-nnn format or free form for preneed - MUST BE UNIQUE
58	FILENAME	Character	12		Filename - becoming obsolete, but makes a good sort key for alphabetical list of cases. It's legacy from the old TerraForms 8.3 file naming - first 8 letters of last name . first and middle initials. ie. HALDEMAN,DJ
59	CUSTNO	Character	6		Links customer table ARCUSTnn.DBF with CASES file, constructed from initials of Person Responsible in TPSURVnn.DBF plus a computer generated consecutive number for duplicate initials
60	SONO	Character	8		Incremented Sales Order (Bill) number, right justified, last number used stored in SYSDATA.DBF.INT1
61	VISITATION	Character	90	Visitation	Free Form Visitation Information (Constructed from TPCASEnn.VISITDATE1 and TPCASEnn.VISITEND1 and TPCASEnn.VISIT1PLAC (below) (or optionally entered on screen)
62	SERVICE	Character	35	Service	Free Form Service Day in format Friday, February 12, 2010
63	PLACE	Character	45	Service2	Free Form Place of Service, but selectable in Places pulldown, constructed from previously used PLACES in TPLOCA.DBF locations file
64	TIMESERVIC	Character	20		Free Form Time of Service
65	VISITATIO2	Character	90	Visitation2	Similar to VISITATION above, but for 2nd Visitation event
66	SERVICE2	Character	35		Similar to SERVICE above, but for 2nd Service event
67	PLACE2	Character	45		Similar to PLACE above, but for 2nd Service event
68	TIMESERV2	Character	20		Similar to TIMESERVIC above, but for 2nd Service event
69	VISITATIO3	Character	90		Similar to VISITATION above, but for 3rd Visitation event
70	SERVICE3	Character	35		Similar to SERVICE above, but for 3rd Service event
71	PLACE3	Character	45		Similar to PLACE above, but for 3rd Service event
72	TIMESERV3	Character	20		Similar to TIMESERVIC above, but for 3rd Service event
73	TRAD_MEMOR	Character	1		Type of Service - Traditional,Memorial,Graveside,Christian Burial Mass,Other,Private,None (Stores First Letter of each choice, then defaults CEREMONY (below) to verbose version
74	OBITUARY	Memo	4	Obituary	Full text of Obituary (unlimited text length)
75	MEMORIALS	Memo	4		Full text of Memorial Contribution List (unlimited text length)
76	COMMENTS	Memo	4		Full text of Free Form Comments for Funeral Home (unlimited text length) (a place for data not found anywhere else)
77	FRATERNAL	Memo	4		Full text of Fraternal Organizations deceased belonged to (unlimited length)
78	INFRELATE	Character	2		Obsolete - Relationship code of Informant to deceased - supplanted with f0mainrelation() function
79	PRIMARY	Character	3		Obsolete - Number of years of K-12 completed
80	SECONDARY	Character	3		Obsolete - Number of years of College completed
81	SPOUSERELA	Character	2		Obsolete - do not use
82	SPOUSSFSSN	Character	11		Spouse's Social Security Number in nnn-nn-nnnn format
83	CASKET	Character	65		Casket name and price (constructed after bill is entered)
84	VAULT	Character	65		Vault name and price (constructed after bill is entered)
85	ARRANGER	Character	2		Staff code TPSTAF.DBF.Code of person making arrangements (A1,A2...)
86	CEREMONY	Character	65		Verbose text for Type of Ceremony (Free form, but defaulted based on TPCASE.DBF.Trad Memor
87	CNTRYBORN	Character	40		Country of Birth (blank for USA)
88	EMBALMING	Numeric	12	2	Used for storing total amount charged for Embalming
89	LIVERY	Numeric	12	2	Used for storing total amount charged for Livery
90	CASHADVANC	Numeric	12	2	Used for storing total amount charged for Cash Advances
91	MERCHANDIS	Numeric	12	2	Used for storing total amount charged for Merchandise
92	FAC SERV	Numeric	12	2	Used for storing total amount charged for Facilities/Services
93	TOTALTAX	Numeric	12	2	Used for storing total amount charged for sales/use tax
94	TOTALBILL	Numeric	12	2	Used for storing total amount charged for entire bill
95	TAXABLE	Numeric	12	2	Used for storing total amount taxable on bill
96	NONTAXABLE	Numeric	12	2	Used for storing total non-taxable amount on bill
97	PHOTO	Character	90	Image	Stores full path and filename of main photo associated with subject
98	EMPLHIST	Memo	4		Verbose text for Employment History (unlimited text length) (used to construct auto-obit)
99	MARRTYT	Memo	4		Verbose text for Marriage History (unlimited text length) (used to construct auto-obit)
100	STAFF SERV	Numeric	12	2	Used for storing total amount charged for Staff Services
101	EDUCATION	Memo	4		Verbose text for Education History (unlimited text length) (used to construct auto-obit)
102	OTHER CHG	Numeric	12	2	Used for storing total amount charged for Other Charges
103	FORMSDONE	Memo	4		Keeps a list of forms and reports printed - updated by forms printer
104	INURNCITY	Character	60		City where Urn buried
105	INURNDATE	Date	8		Date Urn Buried
106	CAUSE2	Character	30		Cause of death #2
107	TRANSFERED	Logical		1	Obsolete - case transferred from laptop to server? T/F
108	REGDIST	Character	10		Registration District Number (for Deputy Registrar)
109	REGNAME	Character	40		Deputy Registrar Name
110	REGDATE	Date	8		Date Registered with Deputy Registrar
111	PREVADDR	Character	75		Previous Address of subject - not currently used but may be implemented
112	PRECEDED	Memo	4		Free Form List of people who preceded the subject in death
113	FAMILY	Memo	4		Free Form Family List (can be auto-generated from TPSURVnn.DBF people who are marked FAMILY (T/F)
114	CLOTHING	Numeric	12	2	Used for storing total amount charged for Clothing
115	FLOWERS	Numeric	12	2	Used for storing total amount charged for Flowers
116	SOURCE	Character	2		Two letter code indicating why family chose this funeral home (see TPLOCA.DBF.Type = SOURCE)

117	TIMEBURIAL	Character	20		Free Form Time of Burial
118	DEATHINSID	Character	1		Was death inside city limits of TPCASEnn.DBF.CityDeath
119	CAUSE B	Character	150		Free Form Cause of Death as a result of (B) - filled in by certifier
120	CAUSE C	Character	150		Free Form Cause of Death as a result of (C) - filled in by certifier
121	CAUSE D	Character	150		Free Form Cause of Death as a result of (D) - filled in by certifier
122	INTERVAL_A	Character	10		Free Form Time Interval for Cause of Death as a result of (A) - certifier
123	INTERVAL_B	Character	10		Free Form Time Interval for Cause of Death as a result of (B) - certifier
124	INTERVAL_C	Character	10		Free Form Time Interval for Cause of Death as a result of (C) - certifier
125	INTERVAL_D	Character	10		Free Form Time Interval for Cause of Death as a result of (D) - certifier
125	OTHERCAUSE	Character	150		Free Form for other causes of death - filled in by certifier
126	PREGNANCY	Character	1		Was subject pregnant at time of death Y/N - filled in by certifier
127	AUTOPAVAIL	Character	1		Are Autopsy Results Available Y/N - filled in by certifier
128	ATTENDING	Character	75		Name of Attending Physician if not certifier
129	INJURYDATE	Date	8		Date of injury that caused death
130	INJURYHOUR	Character	20		Free Form Hour of injury that caused death
131	INJURYWORK	Character	1		Was injury at workplace Y/N
132	INJURYHOW	Character	50		Free Form how was decedent injured
133	INJURYPLAC	Character	20		Free Form generic place of injury (work, home, highway, etc)
134	INJURYLOCA	Character	60		Free Form actual place of injury (address, etc)
135	CEMTERY2	Character	50		For Re-Interment, name of 2nd Cemetery
136	LOCATION2	Character	50		For Re-Interment, City, State and ZIP of 2nd Cemetery
137	CEMCOUNTY2	Character	15		For Re-Interment, name of 2nd Cemetery County
138	LOTOWNER2	Character	30		For Re-Interment, name of 2nd Cemetery Lot Owner
139	LOT2	Character	4		For Re-Interment, name of 2nd Cemetery Lot
140	SECTION2	Character	15		For Re-Interment, name of 2nd Cemetery Section
141	BLOCK2	Character	15		For Re-Interment, name of 2nd Cemetery Block
142	GRAVE2	Character	2		For Re-Interment, name of 2nd Cemetery Grave
143	MAUSOLEUM2	Character	50		For Re-Interment, name of 2nd Cemetery Mausoleum
144	BURIALDAT2	Date	8		For Re-Interment, Burial Date in 2nd Cemetery
145	TIMEBURIA2	Character	20		For Re-Interment, Burial Time in 2nd Cemetery
146	JEWELRY	Character	30		Free Form Text What is to be done with Jewelry on deceased
147	GLASSES	Character	30		Free Form Text What is to be done with Deceased's Glasses
148	DIABETIC	Character	1		Was subject Diabetic Y/N
149	DIA_RELAT	Character	1		Was death related to Diabetes? Y/N
150	RETIRED	Character	10		Free Form date/year of Retirement
151	REMOVALBY	Character	14		Stores two letter codes of Staff members who made removal of body
152	PRONOUNCED	Date	8		Date Pronounced Dead (not necessarily the same date as death, if body not found til later)
153	EMAILS	Memo	4		Stores history of emails sent to newspapers, etc using TerraPro built-in email system (BLAT.EXE)
154	HOBBIES	Memo	4		Free Form list of subject's Hobbies
155	INCLUDE	Logical	1		Handy Flag for marking a case record to be included for whatever purpose.
156	CORONER	Logical	1		Was this a Coroner's Case T/F
157	PRENEED	Logical	1		Was this a Preneed Arranged Case T/F
158	USERHIST	Memo	4		System log of user changes to billing and other critical files (updated only if passwords implemented) stores date, time and user initials
159	VIDEOTRIB	Logical	1		Will there be a video tribute T/F
160	SYMBOLS	Memo	4		Free Form List of symbols, one per line, added by user selection from Case Services Screen - used on Memorial Folders, VA Markers, etc.
161	VIDEONUM	Character	15		Unique ID supplied by Video Tribute Software Vendors which is concatenated with their URL to allow link to be embedded in website obits
162	FARM	Logical	1		Did deceased live on a farm? T/F (Indiana only)
163	INCHARGE	Logical	1		Obsolete - unknown use
164	INATTEND	Logical	1		Obsolete - unknown use
165	TOBACCO	Character	1		Was death related to Tobacco Use? Y/N
166	TRANSTYPE	Character	40		Obsolete - unknown use
167	LASTSEEN	Date	8		For Certifier - date last seen by physician
168	OBITUARY2	Memo	4		Full text of Second Obituary (unlimited text length) (sometimes funeral homes use a short and long obit - this is for the short obit)
169	VISITDATE1	Time	8		DATETIME type field to store First Visitation Start Date and Time
170	VISITDATE2	Time	8		DATETIME type field to store Second Visitation Start Date and Time
171	VISITDATE3	Time	8		DATETIME type field to store Third Visitation Start Date and Time
172	VISITEND1	Time	8		DATETIME type field to store First Visitation End Date and Time
173	VISITEND2	Time	8		DATETIME type field to store Second Visitation End Date and Time
174	VISITEND3	Time	8		DATETIME type field to store Third Visitation End Date and Time
175	NEEDSTONE	Logical	1		Is a stone needed for cemetery grave space T/F
176	NEEDFINAL	Logical	1		Do the final dates need inscribed on the stone at the grave T/F
177	NICKNAME	Character	40		Subject's nickname
178	PLACE_KEY	Integer	4		Linked to TPLOCA.Unique Key for lookup of address of Place of Service
179	PLACE2_KEY	Integer	4		Linked to TPLOCA.Unique_Key for lookup of address of 2nd Place of Service
180	PLACE3_KEY	Integer	4		Linked to TPLOCA.Unique_Key for lookup of address of 3rd Place of Service
181	CHURCH_KEY	Integer	4		Linked to TPLOCA.Unique Key for lookup of address of Church
183	INST_KEY	Integer	4		Linked to TPLOCA.Unique Key for lookup of address of Place of Death
184	CEM_KEY	Integer	4		Linked to TPLOCA.Unique Key for lookup of address of Cemetery
185	CEM2_KEY	Integer	4		Linked to TPLOCA.Unique Key for lookup of address of 2nd Cemetery
186	CEM3_KEY	Integer	4		Linked to TPLOCA.Unique Key for lookup of address of 3rd Cemetery
187	COST	Numeric	12	2	Used for storing total amount of funeral costs (costs are entered by double clicking price charged on billing screen, this stores total)
188	STATEFILE	Character	20		State File Number for Case
189	ZIPDEATH	Character	10		ZIP Code for Place of Death

190	DATEFILED	Date	8		Date Death Certificate Filed
191	FIRST2	Character	20		Unknown Use
192	MIDDLE2	Character	20		Unknown Use
193	LAST2	Character	20		Unknown Use
194	BIRTHDATE2	Date	8		Unknown Use
195	DEATHDATE2	Date	8		Unknown Use
196	OBIT GUID	Character	36		Unique GUID for Identifying OBIT (Used by ASD Answering Service, but could be used by Votive or Tributes.com) (Generated by TerraPro)
197	CNTRYDEATH	Character	35		Country of Death (Blank for USA)
198	FLOWERSTO	Character	70		Where are flowers to be delivered? (ASD)
199	FLOWERSFH	Logical	1		Are flowers to be delivered at funeral home? T/F (ASD)
200	FLOWERSOTH	Logical	1		Are flowers to be delivered at another location? T/F (ASD)
201	FLOFHTIME	Time	8		DATETIME What time can flowers be started to delivered at funeral home (ASD)
202	FLOOTHTIME	Time	8		DATETIME What time can flowers be started to delivered at other location (ASD)
203	VISIT1PLAC	Character	60		Free Form place of 1st Visitation
204	VISIT2PLAC	Character	60		Free Form place of 2nd Visitation
205	VISIT3PLAC	Character	60		Free Form place of 3rd Visitation
206	INSCO KEY	Integer	4		Linked to TPLOCA.Unique Key for lookup of address of Insurance Company
207	UNIQUE KEY	Integer	4	Unique ID	Uniquely identifies this record.
208	HISTORY	Memo	4		Stores web update results and other misc internal updates
209	ENTERDATE	Time	4		Date and time case originally entered
210	APPTTIME	Time	4		DATETIME What time is meeting with family
211	VIDEOLINK	Character	254		Formerly Stored in videolink.mem - now updated only when videotrib (above) true
212	DAYSTODISP	Integer	4		Formerly Stored in webdays.mem - now updated for each case
213	MUSICLIST	Memo	4		List of tunes to be played for Tribute Background
214	SHOMER	Logical	1		For Jewish Funerals, will there be a Shomer? (watcher)
215	TAHARA	Logical	1		For Jewish Funerals, will there be a Tahara? (Ritual Purification)
216	SHIVA	Logical	1		For Jewish Funerals, will there be a Shiva Candle?
217	TACHRIHIM	Logical		1	For Jewish Funerals, will there be Tachrihim (Burial Shrouds)
218	TALLIT	Logical		1	For Jewish Funerals, will there be Tallit (Jewish prayer shawl)
219	THEME	Character	50		For FrontRunnerPro, Book of Memories Theme
220	DONEMAIL	Memo	4		For FrontRunnerPro, Book of Memories Donation Email(s)
221	DISABLELOG	Logical		1	For FrontRunnerPro, Book of Memories, don't allow family log-in
221	LOGINUSER	Character	25		For FrontRunnerPro, Book of Memories, User Login Name
222	LOGINPWD	Character	25		For FrontRunnerPro, Book of Memories, Login Password
223	DISABLECND	Logical		1	For FrontRunnerPro, Book of Memories, Disable Candle
224	DISPVCDETE	Logical		1	For FrontRunnerPro, Book of Memories, Display Service Date
225	EDUHIST	Memo	4	EduHist	Free Form Text of Education History
226	TRIBTYPE	Character	1		For Tributes.com - Type of Tribute - Partner, Eternal or Military

DBF_FILE
TPVETS

DBF_ALIASDBF_DESCR
VETERANSVeteran Information File

DBF_SELECT
2

#	Field Name	Field Type	Max Length	Votive Name	Description
1	FILENUMBER	C	10		Unique link to CASES file number
2	ENTRYDATE	D	8		Date entered service
3	EXITDATE	D	8		Date left service
4	ENTRYPLACE	C	30		Place entered service
5	EXITPLACE	C	30		Place left service
6	BRANCH	C	15		Branch of Service (Army,Navy,Air Force,Marines,Coast Guard,Merchant Marine,Other (Specify))
7	DISCHARGE	C	35		Type of Discharge (Honorable,Dishonorable,General Discharge with Honor)
8	VAFILENUM	C	15		Veterans Administration File Number
9	SERVICESN	C	15		Service Serial Number
10	SERVICESN2	C	15		2nd Service Serial Number
11	SERVICESN3	C	15		3rd Service Serial Number
12	RANK	C	15		Highest Rank Achieved (1st Service)
13	RANK2	C	15		Highest Rank Achieved (2nd Service)
14	RANK3	C	15		Highest Rank Achieved (3rd Service)
15	ORGANIZATI	C	25		Organization, Corps or Division served in (1st Service)
16	ORGANIZAT2	C	25		Organization, Corps or Division served in (2nd Service)
17	ORGANIZAT3	C	25		Organization, Corps or Division served in (3rd Service)
18	VETSERVICE	C	1		OBSOLETE - VA Flag Form no longer requests this information War Served in S-Spanish American,1-WWI,2-WWII,K-Korea,A-After March 31, 1955, V-Vietnam,O-Other
19	CEMTWP	C	25		OBSOLETE - Township in which Cemetery is located (REDUNDANT - can be link to TFLOCA.DBF Cemetery Record
20	CEMVILLAGE	C	25		OBSOLETE - Village in which Cemetery is located (REDUNDANT - can be link to TFLOCA.DBF Cemetery Record
21	FIRSTMON	C	15		First Name as it will appear on Gov't Supplied Marker
22	MIDDLEMON	C	10		Middle Name as it will appear on Gov't Supplied Marker
23	LASTMON	C	15		Last Name as it will appear on Gov't Supplied Marker
24	APPLICANT	C	2		Flag Applicant relationship code to deceased (see lookup table TPRELA.DBF) (USUALLY FD - Funeral Director)
25	REMAINS	L	1		Are Remains available to be buried T/F
26	MARKREMARK	M	4		Unlimited Remarks about Marker
27	FLAGREMARK	M	4		Unlimited Remarks about Flag
28	CLAIMANT	C	2		Marker Claimant relationship code to deceased (see lookup table TPRELA.DBF)
29	FLAGRECIP	C	2		Flag Applicant relationship code to deceased (see lookup table TPRELA.DBF) (Usually SP (spouse) or SO (son) or DA (Daughter)
30	NATIONAL	L	1		Will burial be in a national cemetery T/F
31	AMTMARKER	N	12		Cost of Marker if not supplied by Gov't
32	AMTENGRAVE	N	12		Cost of Engraving Marker if not supplied by Gov't
33	DATEMARKER	D	8		Date Marker Received
34	DATENGRAVE	D	8		Date Marker Engraved
35	STATEOWNED	L	1		Is cemetery a State-owned cemetery? T/F
36	WHOPAID	C	1		Cost of Burial Plot, Mausoleum, etc is A-Paid by another person,F-Due Funeral Director,X-Due Cemetery Owner,P-Paid by Claimant for Burial,N-Unpaid
37	WHOFILE	C	2		Who will file for re-imbursement of costs - OBSOLETE - Use "CF" code from TPRELA.DBF (stored in TPSURVnn.DBF.Relation or TPSURVnn.DBF.OtheRelate
38	TOTEXPENSE	N	12		Total Expenses of Burial, Funeral Costs, Transportation, and if claimed, Burial Plot (VA Form 21-530)
39	PURCHDATE	D	8		Claim for Plot Allow VA Form 21-530 - Date Lot Purchased
40	PAIDDATE	D	8		Claim for Plot Allow VA Form 21-530 - Date Lot Paid For
41	AMTPAID	N	12		Of the TOTEXPENSE field, Amount Paid
42	WHOSEFUNDS	C	30		Whose funds were used to make payment of Amount in Full
43	REIMBURSED	L	1		Has the person WHOSEFUNDS been reimbursed T/F
44	REIMAMT	N	12		How much was WHOSEFUNDS reimbursed \$\$\$
45	REIMSOURCE	C	30		What was the source of those reimbursed funds?
46	ALLOWED	L	1		Has Any Amount Been, or Will Any Amount Be Allowed on Expenses by any State, Local or Federal Agency T/F
47	ALLOWEDAMT	N	12		If so, Amount Allowed
48	ALLOWSORC	C	30		If so, Source of Allowed Amount
49	MEMBERBUR	L	1		Is subject member of a burial association T/F
50	OTHERNAME	C	60		Other Name subject served under
51	OTHERSERVI	C	30		Other service branch served under if other name
52	DUETOSERV	L	1		Was death due to service? T/F
53	PLOTFCOST	N	12		Cost of Burial Plot
54	AWARDS	C	20		Stores codes for medals and awards - MOH-Medal of Honor,DSC-Distinguished Service Cross,NC-Navy Cross,AFC-Air Force Cross,SS-Silver Star,PH-Purple Heart
55	PLOTONLY	L	1		Are benefits to reimburse plot only? T/F
56	BENEFITS	L	1		OR Applying for full benefits T/F
57	MARKERTYPE	C	20		FLAT BRONZE,FLAT GRANITE,UPRIGHT MARBLE,FLAT MARBLE,BRONZE NICHE,UPRIGHT GRANITE
58	PAIDINFULL	L	1		Have Burial Expenses been Paid in Full T/F
59	AMTPAID26B	N	12		If Paid in Full, Amount Paid
60	FLAG_CHK_A	L	1		
61	FLAG_CHK_B	L	1		
62	FLAG_CHK_C	L	1		
63	FLAG_CHK_D	L	1		
64	USE_FLAG	L	1		

65	USE MARKER	L	1		
66	MARKERELAT	C	2		
67	EMBLEM	C	40		
68	MONTHBORN	C	2		
69	DAYBORN	C	2		
70	YEARBORN	C	4		
71	MONTHDIED	C	2		
72	DAYDIED	C	2		
73	YEARDIED	C	4		
74	ENTRYDATE2	D	8		
75	ENTRYPLAC2	C	30		
76	EXITDATE2	D	8		
77	EXITPLACE2	C	30		
78	ENTRYDATE3	D	8		
79	ENTRYPLAC3	C	30		
80	EXITDATE3	D	8		
81	EXITPLACE3	C	30		
82	STATEID	C	20		
83	PRIVATEID	C	20		
84	FGISFD	L	1		Flag Recipient is Funeral Director (T/F)
85	HONORS	M	4		Unlimited text describing military honors earned
86	AREYOU	C	30		Are you Funeral Director, Next of Kin, etc
87	EMAIL	C	30		Email address of person to receive flag
88	MARKFIRST	C	1		First Initial to be engraved on marker
89	MARKSECOND	C	1		Middle Initial to be engraved on marker
90	MARKCORR	L	1		
91	MILSTATUS	C	1		Veteran, Retired, etc
92	USERHIST	M	4		User updates (maintained by system) (may be obsolete)
93	MARKED	L	1		Is grave marked?

Dbf File	Dbf Alias	Dbf Descr	Dbf Select
TPSURV	SURVIVORS	Survivors File	3

#	Field Name	Field Type	Max Length	Votive Name	Description
1	FILENUMBER	Character	10		Filenumber (Related to CASES.Filenumber)
2	RELATION	Character	2		Main Relationship of this person to deceased (Usually a family relationship code, but could be FRIEND or ATTORNEY)
2	OTHERRELATE	Character	20		Other Relationships this person has. Duties such as Person Responsible for Payment, Informant, Flag Recipient, etc.
3	LAST	Character	15		(if mother, maiden name, except in Indiana, where this record is Mother's Married Name) Use another record for Mother's Maiden Name (MM)
4	FIRST	Character	15		First name of Survivor
5	MIDDLE	Character	15		Middle name of Survivor
6	ADDRESS	Character	40		Suite, PO Box, Apt Number of Address
7	STREET	Character	40		Street Address and number
8	CITY	Character	40		City
9	TWP	Character	25		Township (Optional)
10	COUNTY	Character	15		County
11	STATE	Character	2		State
12	ZIP	Character	10		ZIP or Postal Code
13	HOMEPHONE	Character	20		Home Phone
14	WORKPHONE	Character	20		Work Phone
15	SEX	Character	1		Gender (M/F)
16	SALUTATION	Character	18		Salutation (Greeting) name to be used. (Mrs. Smith, Dorothy, etc.)
17	PSFDUE	Date	8		Post Service Followup Due Date
18	PSFMADE	Date	8		Post Service Followup Call Made
19	PSFBY	Character	2		Post Service Followup Call Made by
20	PSFMARKER	Logical	1		On Post Service Followup Screen - Approach this person to purchase marker? (True or False)
21	PSFRESULTS	Memo	4		Verbose results of contacts made with this person
22	PSF6DUE	Date	8		Post Service Activity 2 Due Date
23	PSF6MADE	Date	8		Post Service Activity 2 Date Made
24	PSF6BY	Character	2		Post Service Activity 2 Call Made by
25	ANNCARDDUE	Date	8		Post Service Activity 3 Due Date
26	ANNCARDBY	Character	2		Post Service Activity 3 Date Made
27	ANNCARDBY	Character	2		Post Service Activity 3 Call Made by
28	AFUDUE	Date	8		Post Service Anniversary Call Due
29	AFUMADE	Date	8		Post Service Anniversary Call Date Made
30	AFUBY	Character	2		Post Service Anniversary Call Made by
31	PROSPECT	Logical	1		Is this person a prospect?
32	PNCALLDUE	Date	8		Preneed Call Due Date
33	TITLE	Character	10		Mr. Mrs. Dr. etc
34	FAMILY	Logical	1		long text version of family listing. Auto created by f0family() function
36	FAXPHONE	Character	20		FAX telephone number
37	MAILLIST	Character	20		Mail List Codes this person belongs on (up to 10 two character codes)
38	DEAD	Logical	1		Is this person deceased? (True/False)
39	PNCALLMADE	DATE TIME	8		What date was the Preneed Call Made?
40	PNCALLBY	Character	2		Who made the Preneed Call (initials)
41	EMAIL	Character	50		CondolenceEmailThis person's email address
42	BIRTHORDER	Integer	4		What order (within relationship) was this person born
43	DAYMARRIED	Date	8		Date this person married
44	MARRTXT	Memo	4		Long text of marriage data (place, circumstances, etc)
45	DEATHDATE	Character	10		Date this person died
46	SSN	Character	11		This person's Social Security Number
47	USERHIST	Memo	4		If passwords are used, this field will be updated to reflect changes made by user
48	BIRTHDATE	Date	8		Date this person was born
49	DONATIONS	Memo	4		Name of charity this person donated to
50	DONAMT	Numeric	12	2	Amount this person donated to a charity
51	INQB	Logical	1		Is this person a customer in QuickBooks? (True/False)
52	OCCUPATION	Character	50		Occupation of this person
53	BUSINESS	Character	50		Business type of this person
54	RACE	Character	10		Race of this person
55	ORIGIN	Character	15		National Origin of this person
56	PRIMARY	Character	3		Primary Education (K-12) of this person
57	SECONDARY	Character	3		Secondary Education (College) of this person
59	INSIDE	Logical	1		Does this person live inside city limits of city indicated? (True/False)
60	CELLPHONE	Character	20		This person's cell phone number
61	POLICYNUM	Character	30		Current Life Insurance Policy Number
62	UNIQUE KEY	Integer	4	Unique ID	Uniquely identifies this record
63	APPTIME	Time	8		DATE TIME What time is meeting with family
64	BIRTHCITY	Character	40		Survivors City of Birth
65	BIRTHSTATE	Character	2		Survivors State of Birth

Dbf File	Dbf Alias	Dbf Descr	Dbf Select
TPRELA	RELATIONS	Relationship Lookup File	4

#	Field Name	Field Type	Max Length	Votive Name	Description
1	RELATION	Character	30		Verbose Relationship Name
2	CODE	Character	2		Two character relationship code (must be unique)
3	SEX	Character	1		The gender associated with this person
4	MALE	Character	20		What is the verbose relationship of this person if this person is a male
5	FEMALE	Character	20		What is the verbose relationship of this person if this person is a female

6	FAMILYORD	Numeric	2		What is the preference given to this relationship when listing family? (i.e. - list brothers and sisters first, then sons, then daughters)
7	USERHIST	Memo	4		If passwords are used, who made changes to this relationship

Dbf File **Dbf Alias** **Dbf Descr** **Dbf Select**
TPFORM **FORMS** **Forms Description File** **5**

1	FORMNAME	Character	5		Short 5 character code to uniquely identify this relationship
2	SOURCEFLD	Character	125		Obsolete Unused
3	ROW	Numeric	3		Obsolete Unused
4	COLUMN	Numeric	3		Obsolete Unused
5	COMMAND	Memo	4		This allows data environment to be setup using standard FoxPro commands
6	USERHIST	Memo	4		If password enabled, tracks when changes are made to this record

Dbf File **Dbf Alias** **Dbf Descr** **Dbf Select**
TPSTAF **STAFF** **Staff Information File** **6**

1	FORMNAME	Character	5		Short 5 character code to uniquely identify this relationship
1	CODE	Character	2		Staff, Clergy, Mailing List or Doctor Code. For staff, the code starts with E for Embalmers, F for Funeral Directors and R for Removers
2	LAST	Character	20		Last Name
3	FIRST	Character	20		First Name
4	MIDDLE	Character	15		Middle Name
5	POSITION	Character	25		Staff Position - Embalmer, Funeral Director, Remover
6	LICENSE	Character	6		License Number of staff member or Doctor
7	PHONE	Character	20		Home Phone Number
8	ADDRESS	Character	40		PO Box, Suite or Apt #
9	STREET	Character	40		Street and Number
10	CITY	Character	15		City
11	STATE	Character	2		State
12	ZIP	Character	10		ZIP or Postal Code
13	TITLE	Character	10		Title - Dr., Mr. Mrs. etc
14	SALUTATION	Character	18		Greeting or Salutation for letters
15	WORKPHONE	Character	20		Work Phone Number
16	FAXPHONE	Character	20		Fax Phone Number
17	SEX	Character	1		Gender
18	EMAIL	Character	50		Email Address
19	USERNAME	Character	20		If passwords enabled, Name user will log in under
20	PASSWORD	Character	10		If passwords enabled, encrypted password
21	LASTLOGIN	DateTime	8		If passwords enabled, last date and time of log in
22	AUTHORITY	Integer	4		If passwords enabled, 0-9 to indicate level of security, where 0 = no access, and 9 = full rights
23	USERHIST	Memo	4		If passwords enabled, keeps track of log ins and changes
24	CELLPHONE	Character	20		Cell Phone Number
25	UNIQUE KEY	Integer	4	Unique ID	Uniquely identifies this record.

Dbf File **Dbf Alias** **Dbf Descr** **Dbf Select**
TPLOCA **LOCATIONS** **Hospital, Cemetery Location File** **7**

1	LOCATION	Character	60		Location Name (i.e. Hospital, Funeral Home, Cemetery Name)
2	ADDRESS1	Character	40		First line address
3	ADDRESS2	Character	40		Second line address
4	CITY	Character	15		City
5	STATE	Character	2		State
6	ZIP	Character	10		ZIP or Postal Code
7	TWP	Character	40		Township of location
8	TYPE	Character	10		Type of Location: CEMETERY, PLACE (of service or visitation), MEMORIAL (charity), CHURCH, INSTITUTE (Hospital, Nursing Home etc), SOURCE (Referral, Drive By, Family has used, etc.)
9	COUNTY	Character	15		County
10	MEMORIALS	Memo	4		Various uses when long text needed - comments, prices for cemetery, instructions for church, etc.
11	DISTRICT	Character	10		Registration District the location is in
12	PICKLIST	Character	99		Apparently Obsolete
13	PHONE	Character	20		Phone Number
14	FAX	Character	20		FAX Number
15	CONTACT	Character	40		Contact Name
16	MAP	Character	150		Stores filename of map jpg or bmp file
17	USERHIST	Memo	4		If passwords are enabled, user changes to this file are recorded here
18	EMAIL	Character	40		Email Address
19	CELL	Character	20		Cell Phone Number
20	FEE	Numeric	12	2	If cemetery, opening and closing fee. Could be used for other fees for other location types
21	UNIQUE_KEY	Integer			Uniquely identifies this cemetery or location. Used to prevent duplicate cemetery names from causing confusion when looking up by name only
22	INSIDE	Character	1		Is this location within the city limits of the City indicated? (Y/N or blank)

Dbf File	Dbf Alias	Dbf Descr	Dbf Select
ARINVT	PRICELIST	Billing Price List (General, Casket, Vault, Etc.)	9

1	ITEM	Character	15		Item Code - Starts with LINE for General Price List, CASKET or VAULT, or OTHER
2	DESCRIP	Character	90		Description of item being sold
3	PRICE	Numeric	12	2	Selling Price of item
4	CLASS	Character	2		Item Class - SS - Services of Staff,UF - Use of Facilities,MO - Motor Equipment,OS - Other Selections,CS- Casket,VA - Vault,MM - Memorial Merchandise,OM - Other Merchandise,CA - Cash Advances
5	COST	Numeric	12	3	Cost of Item (price funeral home pays for item)
6	ONHAND	Numeric	12	3	Qty of item on hand
7	ONORDER	Numeric	12	3	Qty of item on order
8	ALOC	Numeric	12	3	Qty of item allocated on sales orders
9	WIP	Numeric	12	3	Unused
10	PRICE2	Numeric	12	2	Taxable portion of this item. Typically used when casket is sold as package - this would be the taxable amount of the package
11	LEVEL2	Numeric	12	3	Unused
12	PRICE3	Numeric	12	2	Unused
13	LEVEL3	Numeric	12	3	Unused
14	PTDQTY	Numeric	12	3	How many have been sold this period - unused
15	YTDQTY	Numeric	12	3	How many have been sold this year - updated only if STKCODE is Y
16	PTDLSL	Numeric	12	2	Total value of this item sold this period - unused
17	YTDLSL	Numeric	12	2	Total value of this item sold this year - updated only if STKCODE is Y
18	DISCRATE	Numeric	7	3	Discount Rate for this item - unused
19	UNITMS	Character	2		Unused
20	CODE	Character	2		(Not implemented) What order does this item appear when used in a package
21	SEQ	Character	4		What order is this item printed on the price list default 9999)
22	LDATE	Character	8		Unused - Last date item used
23	LASTORDR	Character	8		Unused - Date last ordered
24	ORDERPT	Numeric	12	3	Unused - Order point, when reached, can trigger automatic re-order
27	VPARTNO	Character	15		Vendor Part Number - Used to link to Batesville, Aurora, Astral and other casket company programs
28	LEAD	Numeric	3		Unused - Lead time in days for ordering and receiving this item
29	GLLINK	Character	3		Osolete - Unused - formerly used with SBT Accounting link
30	DECNUM	Numeric	1		Unused - Number of decimals to use when selling
31	TAXCODE	Character	1		Taxable status Y=Taxable, N=Non-Taxable, H=Taxable at half value (this is degrading to obsolescence)
32	STKCODE	Character	1		Track inventory (Y/N or blank)
33	HISTORY	Character	1		Unused - Track History
34	WEIGHT	Numeric	12	4	Unused - Weight of Item
35	PICTURE	Character	254		Full path name of main picture of this item
36	SIGNATURE	Numeric	2		Unused
37	LINEMEMO	Memo	4		FTC wording for this general price list item (LINExxxxx), or full description for other items
38	PACKAGE	Character	15		Unused
39	MILES	Numeric	4		Free miles allowed for this item (not used)
40	HIPRICE	Numeric	12	2	Unused
41	COLOR	Character	25		For casket or vault, exterior color of item
42	INTERIOR	Character	80		For casket or vault, interior construction of item
43	EXTERIOR	Character	80		For casket or vault, exterior construction of item
44	PICTURE2	Character	254		Full path name of 2nd picture of this item
45	PICTURE3	Character	254		Full path name of 3rd picture of this item
46	PICTURE4	Character	254		Full path name of 4th picture of this item
47	PICTURE5	Character	254		Full path name of 5th picture of this item
48	PRICE4	Numeric	12	2	Unused
49	PRICE5	Numeric	12	2	Unused
50	LINEMEMO1	Memo	4		Full text description of Picture
51	LINEMEMO2	Memo	4		Full text description of Picture 2
52	LINEMEMO3	Memo	4		Full text description of Picture 3
53	LINEMEMO4	Memo	4		Full text description of Picture 4
54	LINEMEMO5	Memo	4		Full text description of Picture 5
55	ACCNTDESC	Character	65		For link to Accounting Software such as QuickBooks, item account to be updated (for example: MERCHANDISE:CASKET)
56	VENDOR	Character	75		Vendor Name purchased from (used to connect to casket vendor software)
57	USERHIST	Memo	4		If passwords enabled, tracks user changes to this record
58	LINKCASK	Logical	1		Link to Vendor software and data? (True or False)

Dbf File	Dbf Alias	Dbf Descr	Dbf Select
TPGOOD	GOODS	Goods & Services Description File	10

1	ITEM	Character	15		Item Code - Starts with LINE for General Price List, CASKET or VAULT, or OTHER
1	GROUP	Character	2		Grouping for subtotals - left character is group number, right is now obsolete, tells whether Header or item to get for bill (H-G)
2	DESCRIP	Character	67		Description of Goods and Services Item
3	ITEM	Character	15		Item Number from ARINVTnn.DBF pricelist
4	INCLUDE	Logical	1		Included in package (True/False)
5	PRICE	Numeric	12	2	Price we charge
6	COST	Numeric	12	2	Cost we pay for item
7	QTYORD	Numeric	12	3	Qty Ordered
8	TAXABLE	Character	1		Taxable status (Y/N/H)
9	ABCD	Character	30		Grouping for printing of Invoice (becoming obsolete)
10	VENDOR	Character	75		Vendor this item purchased from

11	USERHIST	Memo	4		If passwords are used, this tracks user changes to this file
12	HISTORY	Memo	4		Used to store whether structure of this file has been updated
13	PRICE2	Numeric	12	2	Taxable portion of sale price

Dbf File	Dbf Alias	Dbf Descr	Dbf Select
TPMAST	MASTER	Billing Master File	11

1	SONO	Character	8		Sales Order Number - same as Invoice Number
2	CUSTNO	Character	6		Customer Number = Initials of Person Responsible + consecutive number
3	FILENUMBER	Character	10		Related to CASES.Filenumber
4	SODATE	Character	8		Billing Aging Date
5	ORDATE	Character	8		Date of Death
6	SHIPVIA	Character	12		Unused
7	FOB	Character	12		Holds words MANUAL TAX if user over-rode tax rate and entered total tax charged
8	PTERMS	Character	20		Payment Terms (Verbose)
9	PDISC	Numeric	7	3	Unused - Number of days to allow discount
10	PDAYS	Numeric	3		Unused
11	PNET	Numeric	3		Number of days before bill is due
12	DISC	Numeric	7	3	Discount allowed on total bill - not implemented
13	TAXRATE	Numeric	7	3	Tax Rate on this bill 6% entered as 6.000
14	TAX	Numeric	10	2	Tax Charged on this bill
15	ORDAMT	Numeric	12	2	Total amount of bill
16	SHPAMT	Numeric	12	2	Unused
17	PAIDAMT	Numeric	12	2	Total amount paid on this bill
18	BALANCE	Numeric	12	2	Balance Due
19	DTEPAID	Character	8		Date of Last Payment
20	PONUM	Character	20		Purchase Order Number - used to store name of deceased
21	ORNUM	Character	8		Unused
22	GLAREC	Character	3		Unused
23	COMMID	Character	6		Stores 5 character Default Statement of Goods used to create this bill
24	SALESMN	Character	2		Funeral Director Code from Staff File (F1-F2, etc
25	TERR	Character	2		Unused
26	MAINT	Character	1		Unused
27	PRTID	Character	1		Unused
28	COPYID	Character	1		Unused
29	TOSW	Character	1		Flag to indicate if sent to Accounting Program (Q=Quickbooks - future P=Peachtree)
30	CURRENT	Character	1		Unused
31	SOSTAT	Character	1		Unused
32	SOTYPE	Character	1		Unused
33	TAXDIST	Character	31		Stores Name of Sales Tax District for this invoice (used to update QuickBooks correct sales tax type)
34	SIGNATURE	Numeric	2		Unused
35	USERID	Character	4		Unused
36	INDUST	Character	1		Unused
37	REQDATE	Character	8		Unused
38	CURRSHIP	Numeric	12	2	Unused
39	TAXABLE	Numeric	10	2	Total Taxable Amount of this Bill
40	NONTAXABLE	Numeric	10	2	Total Non-Taxable Amount of this Bill
41	PERIOD	Character	3		Unused
42	BATCH	Character	3		Unused in MASTER Invoice file - used in CASH receipts file (ARCASHnn.DBF)
43	USERHIST	Memo	4		If passwords activated, stores user changes to this bill
44	COMMENT	Memo	4		Comments which can be printed on bill, or used to store notes about this bill for office use
45	REASONEMB	Character	100		Reason embalming was required on this funeral
46	REASONCONT	Character	100		Reason Outer Burial Container was required on this funeral
47	ADDFINCHG	Character	1		Flag to automatically add finance charges when doing Monthly Statements, or a notice that Funeral Director agreed not to add finance charges. (Y/N)
48	FUNDED	Logical	1		Flag - if preneed case is fully funded by insurance policy or not
49	GUARANTEED	Logical	1		Flag - if preneed case price is guaranteed (inflation proof)

Dbf File	Dbf Alias	Dbf Descr	Dbf Select	
TPTRAN	TRANS	Billing Transaction File		12

1	SONO	Character	8		Sales Order Number - same as Invoice Number
2	CUSTNO	Character	6		Customer Number = Initials of Person Responsible + consecutive number
3	FILENUMBER	Character	10		Related to CASES.Filenumber
4	ITEM	Character	15		Item from ARINVTnn.DBF PRICELIST
5	DESCRIP	Character	67		Description of Item (can be different than description on Pricelist)
6	GOODREC	Numeric	10		Record number in TPGOODnxxxxxx.DBF file that this item was taken from
7	DISC	Numeric	7	3	Unused
8	TAXRATE	Numeric	5	3	Tax Rate on THIS ITEM ONLY - only available if Items are taxed by line, not grouped (see flag in SYSDATA file for that setting)
9	COST	Numeric	12	3	Cost of this Item to funeral home on this bill
10	PRICE	Numeric	12	2	Price charged family for this item on this bill
11	QTYORD	Numeric	12	3	Qty Ordered of this item
12	QTYSHP	Numeric	12	3	Unused
13	EXTPRICE	Numeric	12	2	QtyOrd * Price
14	ORDATE	Character	8		Date of Death
15	RQDATE	Character	8		Unused
16	SHIPDATE	Character	8		Unused
17	SHIPQTY	Numeric	12	3	Unused
18	TERR	Character	2		Unused
19	SALESMN	Character	2		Funeral Director Code (auto-populated by entry in CASES)
20	CLASS	Character	2		Unused
21	SEQ	Character	4		Unused
22	GLSALE	Character	3		Populated from PRICELIST but not Used
23	GLASST	Character	3		Populated from PRICELIST but not Used
24	WONO	Character	5		Unused
25	MACODE	Character	1		Unused
26	STKCODE	Character	1		Populated from PRICELIST but not Used
27	TAXABLE	Character	1		Is this item Taxable? (Y/N)
28	CURRENT	Character	1		Unused
29	SOSTAT	Character	1		Unused
30	SOTYPE	Character	1		Unused
31	TAXCODE	Character	1		Unused
32	TAXACCT	Character	1		Unused
33	TAXDIST	Character	4		Unused
34	EXTTAX	Numeric	12	2	Price * TaxRate * QtyOrd
35	BATCH	Character	3		Unused
36	PERIOD	Character	2		Unused
37	VENDOR	Character	75		Vendor for this item
38	USERHIST	Memo	4		If passwords activated, stores user changes to this bill
39	PRICE2	Numeric	12	2	Taxable portion of this item if Price includes non-taxable AND taxable amounts

Dbf File	Dbf Alias	Dbf Descr	Dbf Select	
ARCUST	ARCUSTCustomer File			13

1	CUSTNO	Character	6		Customer Number = Initials of Person Responsible + consecutive number
2	FILENUMBER	Character	10		Related to CASES.Filenumber
3	COMPANY	Character	35		Contact Name
4	CONTACT	Character	20		Unused
5	TITLE	Character	20		Title (Mr., Mrs. Dr. etc)
6	ADDRESS1	Character	30		First Address Line
7	ADDRESS2	Character	30		Second Address Line
8	CITY	Character	20		City
9	STATE	Character	10		State
10	ZIP	Character	10		ZIP
11	COUNTRY	Character	15		Country
12	PHONE	Character	20		Home Phone
13	TERR	Character	2		Unused
14	INDUST	Character	5		Unused
15	SALESMN	Character	2		CASES.Director (F1, F2...etc)
16	SOURCE	Character	5		Unused
17	CODE	Character	2		Unused
18	TYPE	Character	8		Unused
19	PTERMS	Character	20		Verbose Payment Terms (i.e. Net 30 Days)
20	PDISC	Numeric	7	3	Unused
21	PDAYS	Numeric	3		Unused
22	PNET	Numeric	3		Numeric Payment Due Days
23	SVC	Numeric	7	3	Finance Charge Rate
24	TAX	Numeric	7	3	Sales Tax Rate
25	DISC	Numeric	7	3	Unused
26	LDATE	Character	8		Unused
27	LASTPAY	Character	8		Unused
28	ENTERED	Character	8		Date record created
29	LIMIT	Numeric	7		default to \$10,000
30	BALANCE	Numeric	12	2	Unused
31	PTDLSL	Numeric	12	2	Unused
32	YTDLSL	Numeric	12	2	Unused
33	ONORDER	Numeric	12	2	Current Balance
34	CREDIT	Numeric	12	2	Unused
35	LPYMT	Numeric	12	2	Unused
36	LSALE	Numeric	12	2	Unused
37	GLLINK	Character	3		Unused
38	COMMENT	Character	65		Unused

39	HISTORY	Character	1		Always Y
40	PRICECODE	Character	1		L or G depending on grouping of sales tax
41	TAXCODE	Character	1		Unused
42	CURRENCY	Character	3		Unused
43	FLAGS	Character	10		Unused
44	CSTNUM1	Numeric	9		Unused
45	CSTNUM2	Numeric	9		Unused
46	LSTCALL	Character	8		Unused
47	DEALER	Character	6		Unused
48	FAXNO	Character	20		Unused
49	TAXDIST	Character	4		Unused
50	STATFMT	Character	1		Unused
51	FORWARD	Numeric	12	2	Unused
52	SIGNATURE	Numeric	2		Unused

53	CUMULATIVE	Numeric	12	2	Unused
54	USERHIST	Memo	4		If passwords activated, stores user changes to this customer record

<u>Dbf File</u>	<u>Dbf Alias</u>	<u>Dbf Descr</u>	<u>Dbf Select</u>
ARCASH	CASH	Cash Receipts File	14

1	INVNO	Character	8		Same as Sales Order (SONO) in TPCASEnn.DBF,TPMASTnn.DBF and TPTRANnn.DBF
2	INVDT	Date	8		Date of Sales Order - same as MASTER.Sodate
3	CUSTNO	Character	6		Customer Number = Initials of Person Responsible + consecutive number
4	FILENUMBER	Character	10		Related to CASES.Filenumber
5	SALESMN	Character	2		Unused
6	PONUM	Character	20		Name of Deceased for bill payments, Description of type of payment for Misc. Cash Receipts
7	DISAMT	Numeric	12 2		Discount Amount - not currently used
8	PAIDAMT	Numeric	12 2		Amount of this payment or finance charge
9	DTEPAID	Date		8	Date of this payment or finance charge
10	REFNO	Character	8		Check Number or other reference
11	APCODE	Character	1		Unused
12	ARTYPE	Character	1		Unused
13	GLAREC	Character	3		Legacy from SBT Link - always set to DEF
14	BATCH	Character	3		If linked to QuickBooks, a Q if payment has been posted to QuickBooks
15	GLACNT	Character	9		If linked to QuickBooks, the cash account to deposit to.
16	USERID	Character	4		Unused
17	DESCRIP	Character	70		Description of payment, finance charge or other.
18	USERHIST	Memo		4	If passwords activated, stores user changes to this entry
19	PAYMENTID	Integer	4		Unique ID of this payment - used when Receipt Printer Add-On has been purchased - allows searching for cash receipts
20	BILLID	Integer	4		Unused
21	GLDEBIT	Character	9		Accounts Receivable Account to Debit
22	METHODPAY	Character	20		Check, Cash, etc.
23	GLSALES	Character	60		If linked to QuickBooks, Sales Account
24	COMPNO	Character	2		Legacy, always the company the payment was recorded in
25	RECDFROM	Memo	4		Name and address for Receipt Printer
26	BALANCE	Numeric	12	2	Running Balance

<u>Dbf File</u>	<u>Dbf Alias</u>	<u>Dbf Descr</u>	<u>Dbf Select</u>
TPROMP	TPROMPT	Prompts for Screens, Windows	16

1	INVNO	Character	8		Same as Sales Order (SONO) in TPCASEnn.DBF,TPMASTnn.DBF and TPTRANnn.DBF
2	INVDT	Date	8		Date of Sales Order - same as MASTER.Sodate
3	CUSTNO	Character	6		Customer Number = Initials of Person Responsible + consecutive number
4	FILENUMBER	Character	10		Related to CASES.Filenumber
5	SALESMN	Character	2		Unused
6	PONUM	Character	20		Name of Deceased for bill payments, Description of type of payment for Misc. Cash Receipts
7	DISAMT	Numeric	12	2	Discount Amount - not currently used
8	PAIDAMT	Numeric	12	2	Amount of this payment or finance charge
9	DTEPAID	Date	8		Date of this payment or finance charge
10	REFNO	Character	8		Check Number or other reference
11	APCODE	Character	1		Unused
12	ARTYPE	Character	1		Unused
13	GLAREC	Character	3		Legacy from SBT Link - always set to DEF
14	BATCH	Character	3		If linked to QuickBooks, a Q if payment has been posted to QuickBooks
15	GLACNT	Character	9		If linked to QuickBooks, the cash account to deposit to.
16	USERID	Character	4		Unused
17	DESCRIP	Character	70		Description of payment, finance charge or other.
18	USERHIST	Memo	4		If passwords activated, stores user changes to this entry
19	PAYMENTID	Integer	4		Unique ID of this payment - used when Receipt Printer Add-On has been purchased - allows searching for cash receipts
20	BILLID	Integer	4		Unused
21	GLDEBIT	Character	9		Accounts Receivable Account to Debit
22	METHODPAY	Character	20		Check, Cash, etc.
23	GLSALES	Character	60		If linked to QuickBooks, Sales Account
24	COMPNO	Character	2		Legacy, always the company the payment was recorded in
25	RECDFROM	Memo	4		Name and address for Receipt Printer
26	BALANCE	Numeric	12	2	Running Balance

<u>Dbf File</u>	<u>Dbf Alias</u>	<u>Dbf Descr</u>	<u>Dbf Select</u>	
TPCREM	CREMATORY	Crematory Information File	22	
1	LAST	Character	15	Last name of subject to be cremated
2	FIRST	Character	15	First name of subject to be cremated
3	MIDDLE	Character	10	Middle name of subject to be cremated
4	MAIDEN	Character	15	Maiden name of subject to be cremated
5	BIRTHDATE	Date	8	Birthdate of subject to be cremated
6	DEATHDATE	Date	8	Deathdate of subject to be cremated
7	TIMEDeATH	Character	10	Time of Death of subject to be cremated
9	CREMDATE	Date	8	Date Cremated of subject to be cremated
10	CREMTIME	Character	10	Time Cremated of subject to be cremated
11	AGE	Numeric	3	Age of subject to be cremated
12	SEX	Character	1	Gender of subject to be cremated
13	RACE	Character	10	Race of subject to be cremated
14	CAUSE	Character	100	Cause of Death of subject to be cremated
15	AUTOPSY	Character	1	Was there an autopsy? (Y/N)
16	WEIGHT	Character	3	Age of subject to be cremated
17	FILENUMBER	Character	10	File number (any format)
18	FHNAME	Character	60	Funeral Home Name this subject was sent from
19	CUSTNO	Character	6	Customer Number of Person Responsible or Funeral Home
20	SONO	Character	8	Sales Order Number
21	SSN	Character	11	Social Security Number
22	CREMPERMIT	Character	12	Cremation Permit Number
24	CHARGES	Numeric	12	Total Amount of Charges
25	DISKNO	Character	10	Cremation Disk Number
26	USERHIST	Memo	4	If passwords activated, stores user changes to this cremation record
27	REGDIST	Character	10	Registration District Number
28	INSTRUCT	Memo	4	Special Instructions (long text)
29	DATEDELIV	Time	8	Date Taken to Crematory
30	DELIV BY	Character	50	Person delivering body for cremation
31	LOGGED BY	Character	50	Person who logged body in
32	CONT TYPE	Character	50	Container Type
33	PLACED BY	Character	50	Person who placed body in retort
34	PLACEDATE	Time	8	Date and Time body placed in retort
35	REMOVEBY	Character	50	Person who removed cremains from retort
36	REMOVEDATE	Time	8	Date and Time cremains removed from retort
37	URN TYPE	Character	50	Description of Urn used for cremains
38	URNED BY	Character	50	Person who placed cremains into urn
39	URNEDDATE	Time	8	Date and Time cremains placed in urn
40	NOTIFIEDBY	Character	50	Person who notified family that cremains ready for pickup
41	NOTIFYDATE	Time	8	Date and Time family notified
42	SPOKETO	Character	50	Family member spoken to about picking up cremains
43	NOTATIONS	Memo	4	Notes and comments
44	EMISSIONS	Logical	1	Were emissions noted (T/F)
45	COLOR	Character	50	Color of emissions
46	DURATION	Character	50	Duration of emissions
47	CORRECTIVE	Character	50	Corrective measures taken during emissions
48	COUNTY	Character	30	County of deceased's residence

<u>Dbf File</u>	<u>Dbf Alias</u>	<u>Dbf Descr</u>	<u>Dbf Select</u>	
TPVERSE	TPVERSETerraPro Card Shop Verse File	24		
1	LAST	Character	15	Last name of subject to be cremated
1	TITLE	Character	35	Title of Verse or Poem
2	VERSE	Memo	4	Text of Verse
3	USERHIST	Memo	4	If passwords enabled, this logs changes to this verse by user

<u>Dbf File</u>	<u>Dbf Alias</u>	<u>Dbf Descr</u>	<u>Dbf Select</u>	
TPLETTER	LETTERS	Letters Description File	15	
1	TYPE	Character	6	Letter Code to Uniquely Identify this letter
2	LETTER	Character	25	Description of Letter
3	LETTERTEXT	Memo	4	Text of Letter
4	COMMAND	Memo	4	Commands to execute before letter is printed (usually just SET TEXTMERGE ON)
5	USERHIST	Memo	4	If passwords are enabled, tracks user changes to this letter

<u>Dbf File</u>	<u>Dbf Alias</u>	<u>Dbf Descr</u>	<u>Dbf Select</u>	
TPSTATES	STATES	State Lookup File	26	
1	ABBREV	Character	2	Two Letter USPS State Identifier
2	FULLNAME	Character	20	Full Name of State

<u>Dbf File</u>	<u>Dbf Alias</u>	<u>Dbf Descr</u>	<u>Dbf Select</u>
TPBURI	BURIALPERM	Burial Permit File	20

1	LAST	Character	15	Last Name of Deceased
2	FIRST	Character	15	First Name of Deceased
3	MIDDLE	Character	10	Middle Name of Deceased
4	DEATHDATE	Date	8	Death Date of Deceased
5	AGE	Numeric	3	Age of Deceased
6	SEX	Character	1	Gender of Deceased
7	CITYDEATH	Character	25	City of Death
8	CNTYDEATH	Character	15	County of Death
9	CAUSE	Character	100	Cause of Death
10	DISPOSAL	Character	18	Disposition Method (Burial, Cremation, etc)
11	CEMETERY	Character	50	Cemetery
12	CEMCOUNTY	Character	15	County of Cemetery
13	DIRECTOR	Character	2	Funeral Director Code
14	FILENUMBER	Character	10	File Number
15	REGDIST	Character	10	Registration District
16	REGNAME	Character	40	Name of Deputy Registrar
17	REGDATE	Date	8	Date Burial Permit Issued
18	FNRLHOME	Character	65	Funeral Home Handling Arrangements
19	FNRLADDR	Character	80	Address of Funeral Home
20	FEEXEMPT	Logical	1	Fee Exempt? (T/F)
21	PERMITNUM	Character	10	Burial Permit Number
22	USERHIST	Memo	4	If passwords enabled, tracks user changes to this record

<u>Dbf File</u>	<u>Dbf Alias</u>	<u>Dbf Descr</u>	<u>Dbf Select</u>
TPEMBLEM	EMBLEMS	Veterans Emblems of Belief	21

1	EMBNUM	Character	4	Unique Emblem Number
2	EMBDESCR	Character	60	Description of Emblem
3	EMBIMAGE	Character	90	Full path to image of emblem
4	ONWEB	Logical	1	Has emblem been uploaded to website? (T/F)

<u>Dbf File</u>	<u>Dbf Alias</u>	<u>Dbf Descr</u>	<u>Dbf Select</u>
TPFLIT	FLIGHT	Flight Schedule for	28
		Ship-Out/Ship-In	

1	FILENUMBER	Character	10	
2	LEG	Integer	3	
3	AIRLINE	Character	20	
4	FLIGHTNO	Character	10	
5	DEPART	Time	8	
6	DEPARTAIR	Character	3	
7	ARRIVAL	Time	8	
8	ARRIVEAIR	Character	3	
9	PREPAID	Logical	1	
10	NOTES	Memo	4	

<u>Dbf File</u>	<u>Dbf Alias</u>	<u>Dbf Descr</u>	<u>Dbf Select</u>
TPIMAG	IMAGES	Additional Images	29
		Relating to Case	
		(photos, document images,etc)	

1	FILENUMBER	Character	10	
2	IMAGENAME	Character	254	
3	DESCRIP	Memo	4	
4	TRIBUTE	Logical	1	
5	DISPTIME	Integer	4	

<u>Dbf File</u>	<u>Dbf Alias</u>	<u>Dbf Descr</u>	<u>Dbf Select</u>
TPFLOR	FLOWERS	Floral Tribute Listing30	

1	FILENUMBER	Character	10	
2	DESCRIPT	Character	65	
3	SENDER	Memo	4	
4	FLORIST	Character	65	
5	PHOTO	Character	254	
6	CARD	Character	254	

<u>Dbf File</u>	<u>Dbf Alias</u>	<u>Dbf Descr</u>	<u>Dbf Select</u>
TPFLOR	FLOWERS	Floral Tribute Listing30	

1	FILENUMBER	Character	10	
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2	INSCO	Character	65		
3	VALDATE	Date	4		
4	VALAMT	Numeric	12 2		
5	POLICYNUM	Character	30		

Dbf File	Dbf Alias	Dbf Descr	Dbf Select
TPCHEK	CHECKLIST	Funeral Checklist	27

1	NEWSOBIT	Character	20
2	NEWSPHOTO	Character	20
3	CEMETERY	Character	20
4	VAULT	Character	20
5	CLERGY	Character	20
6	ORGANIST	Character	20
7	VOCALIST	Character	20
8	HAIRDRESS	Character	20
9	FRATERNAL	Character	20
10	FLAGBOX	Character	20
11	OBITSMAIL	Character	20
12	SERVQUEST	Character	20
13	PORTREQ	Character	20
14	PORTORD	Character	20
15	TRIBORD	Character	20
16	TRIBDELIV	Character	20
17	FINALDATE	Character	20
18	TREORD	Character	20
19	PRESICERT	Character	20
20	CREATIVE	Character	20
21	SS	Character	20
22	DCDOCTOR	Character	20
23	DCHEALTH	Character	20
24	DCFAMILY	Character	20
25	INSCLAIM	Character	20
26	INSORDER	Character	20
27	VACOUNTY	Character	20
28	VAHEADST	Character	20
29	VAFLAG	Character	20
30	VAULTWAR	Character	20
31	INTERORD	Character	20
32	SPEC1	Character	40
33	SPEC1DONE	Character	20
34	SPEC2	Character	40
35	SPEC2DONE	Character	20
36	SPEC3	Character	40
37	SPEC3DONE	Character	20
38	SPEC4	Character	40
39	SPEC4DONE	Character	20
40	SPEC5	Character	40
41	SPEC5DONE	Character	20
42	SPEC6	Character	40
43	SPEC6DONE	Character	20
44	SPEC7	Character	40
45	SPEC7DONE	Character	20
46	SPEC8	Character	40
47	SPEC8DONE	Character	20
48	HEARSEDRI	Character	40
49	LIMODRI	Character	40
50	LIMOTIME	Character	40
51	LIMOPLACE	Character	40
52	ATTEND1	Character	40
53	ATTEND2	Character	40
54	ATTEND3	Character	40
55	ATTEND4	Character	40
56	FILENUMBER	Character	10
57	FLORIST	Character	20
58	SHAVING	Character	20
59	HAIR	Character	20
60	COSMETICS	Character	20
61	PREPNOTES	Memo	4
62	NEWSOBITD	Character	40
63	NEWSPHOTO	Character	40
64	CEMETERYD	Character	40
65	VAULTD	Character	40
66	CLERGYD	Character	40
67	ORGANISTD	Character	40
68	VOCALISTD	Character	40
69	HAIRDRESSD	Character	40
70	FRATERNALD	Character	40
71	FLAGBOXD	Character	40
72	OBITSMAILD	Character	40
73	SERVQUESTD	Character	40
74	PORTREQD	Character	40
75	PORTORDD	Character	40
76	TRIBORDD	Character	40
77	TRIBDELIVD	Character	40
78	FINALDATED	Character	40
79	TREORDD	Character	40
80	PRESICERTD	Character	40
81	CREATIVED	Character	40
82	SSD	Character	40
83	DCDOCTORD	Character	40
84	DCHEALTHD	Character	40

85	DCFAMILYD	Character	40		
86	INSCLAIMD	Character	40		
87	INSORDERD	Character	40		
88	VACOUNTYD	Character	40		
89	VAHEADSTD	Character	40		
90	VAFLAGD	Character	40		
91	VAULTWARD	Character	40		
92	INTERORDD	Character	40		
93	FLORISTD	Character	40		